



BELLEVILLE FARMERS MARKET

2024 VENDOR APPLICATION

The Market held on Mondays, June through October 14, is produced by the Belleville Central Business Community and sponsored by Presenting Sponsors: Belleville DDA, Jack Demmer Ford, Clement Insurance, Coldwell Banker Professionals Real Estate, Wayne County Community College, Belleville Area Chamber of Commerce, The Lee Team Real Estate, Edward Jones, The Butcher Shop, David C. Brown Funeral Home, Van Buren DDA, K Springer Media Management & Rotary Club of Belleville.

VENDOR NAME & CONTACT INFORMATION:

Farm, Business, or Organization Name:

Contact Name(s):

Address:

City/State/Zip:

Home Phone : Cell Phone: Do you accept texts? Y / N

Email Address:

Website:

Social Media Sites: Facebook:

Twitter @ Instagram @ Pinterest @



PRODUCTS TO BE SOLD:

All produce sold in whole, uncut form must be grown in Michigan. Other food products need to be locally produced. Crafts also need to be handmade by you or your family/business, not store bought (please email pictures). **Please describe the products you plan to sell.**

Vendor Type (please mark Primary (1) and Secondary (2) if applicable):

___ Farm/Produce ___ Plants/Flowers ___ Baked Goods ___ Artisan/Craft
___ Other Food Items (jam/honey/) List below ___ Other: _____

The **Belleville Farmers Market** is located on 4th Street Place & 4th Street Square and will be open on Monday afternoons from 4:00-7:30pm, June 3 through October 14 for a total of 19 market days. Set up begins at 2:00 pm. **NOTE: There will be no market on Monday, September 2 in observance of Labor Day.**

LICENSING/INSURANCE:

Each vendor must provide a current and valid copy of any and all licenses and permits necessary for their operation. A copy of the appropriate state license must accompany the vendor application for items such as perennial plants, certified kitchen license, etc. Vendors are encouraged to obtain their own insurance against all liabilities and sales tax license, if applicable. **Please check all boxes that apply to you, and attach all documentation:**

- I am required by the state of Michigan to be licensed for an aspect of my business.
- I carry general liability insurance or product liability insurance for this business/farm. **Please add the Belleville CBC & City of Belleville as additional insured.**
- I am certified organic.
- I am independently authorized to accept one or more forms of food assistance payment
Please list:

CRITERIA FOR ACCEPTANCE

The Belleville Central Business reserves the right to limit the number of any type of vendors to ensure balance at the market, including consideration of products' health impacts. Submitting a vendor application does not ensure a spot at the market. This is a rain or shine Market.

Please elect one payment method. Season rate is non-negotiable.

- \$190:** June through October 14 - *Paid in advance*
- \$50:** 4 weeks - *Paid in advance (Mark days below)*
- \$15/day:** Advance daily rate - *Paid at least week in advance*
- \$20/day:** Daily rate - *Paid day of market*

**BELLEVILLE FARMERS MARKET
4TH STREET PLACE & SQUARE – MONDAYS**

I apply to attend June through Oct. 14. market dates _____

I am applying to attend the following dates: Please circle

JUNE
6/3 6/10 6/17 6/24

JULY
7/1 7/8 7/15 7/22 7/29

AUGUST
8/5 8/12 8/19 8/26

SEPTEMBER
9/9 9/16 9/23 9/30

OCTOBER
10/7 10/14

**NOTE: There will be no market on Monday September 2
Payment of fees may be made by Check, Cash, or Venmo: @BellevilleCBC**

If you have any questions about timeline and rates or need to make special arrangements for payment please contact CBC Coordinator Janet Millard all jfayemlllard@att.net or call after 3:30pm (734) 558-5368.

In very rare cases, the market may be cancelled because of inclement weather and refunds may be issued. Set-up will begin at 2:00 p.m. Vendors are expected to provide their own tables, chairs, and tents. Vendors are expected to stay until 7:30pm unless they are sold out.

HOLD HARMLESS/SIGNATURE

The Belleville Central Business Community is not responsible for product liability or the paying of sales taxes by individual vendors. The Market is not held responsible in any way for any loss of vendor property by theft, vandalism, weather or anything outside of the control of the market staff or volunteers. Vendors agree to indemnify and hold harmless the Belleville CBC and the City of Belleville and assignees from and against all liability, claims, demands, losses, damages, levies and causes of action or suits of any nature whatsoever, arising out of or related to activities at the Belleville Farmers Market.

By signing this application, I agree that:

- 1) I have read, understood, and agree to the guidelines contained in this application. I will obtain and provide all applicable permits and licenses from local, state, and federal regulatory agencies.
- 2) The Belleville CBC reserves the right to deny any vendor application or ask a vendor to discontinue participation in the market.

Signed: _____

Date: _____

PHOTO RELEASE

I, _____ give the Belleville Central Business Community and their legal representatives and assigns, the right and permission to publish, without my charge, photographs or videos taken of my image.

I do hereby grant permission to the Belleville CBC, its agents and others working under its authority, full and free use of video/photographs/audio containing my images/likenesses/voice. I understand these images and sounds may be used for promotional publications, news, research and/or educational purposes.

I do further certify that I am of legal age and possess full legal capacity to execute the foregoing authorization and release form.

Name (please print):

Signature:

Date:

Note: If you are uncomfortable with photos, a photo release is not required in order to sell at the market. We will respect your right to not be photographed.

VENDOR BIO (3RD PERSON PLEASE)

Please use the space below to write a brief description of your business/products that we can use in our marketing efforts. We also encourage you to email pictures of your farm/production process to jfayemillard@att.net This information may be used on our website or social media.

Please update even if you have attended in previous years.

THANK YOU FOR APPLYING FOR THE 2024 MARKET SEASON!

Completed applications may be emailed to Janet at jfayemillard@att.net or mailed to Belleville Central Business Community, 152 Main Street, Suite 2, Belleville, MI 48111.

Presenting Sponsors



Clement Insurance
734-699-1300
In God We Trust



**COLDWELL BANKER
PROFESSIONALS**



David C. Brown Funeral Home

Live ~ Laugh ~ Love



Remember